



Verizon Logistics  
Electronic Commerce Solutions Site  
856 - Advance Ship Notice v4010  
Checklist

- Confirm or designate business and technical contacts, and set your schedule. If necessary refer management to previous Email from Verizon Logistics and to benefits at [www.edixchange.com/vzn/edi\\_program.html](http://www.edixchange.com/vzn/edi_program.html) Advise Verizon Logistics at 972-751-6369 from 8:00 to 4:30 Central Time or [e-commerce@verizon.com](mailto:e-commerce@verizon.com).
- Review data contained in the EDI documents to be exchanged at [www.edixchange.com/vzn/edispecs/gte\\_856.pdf](http://www.edixchange.com/vzn/edispecs/gte_856.pdf)
- Ensure that the ASN contains all the data elements that Verizon Logistics requires, including:
  - actual ship date (DTM01 and DTM02)
  - Verizon Logistics PO number (PRF01)
  - Verizon Logistics PO line numbers (LIN01)
  - Verizon Logistics part number (LIN02 and LIN03)
  - carrier name (TD505)
  - carrier service level (number of days) (TD512)
  - bill-of-lading or PRO number (REF02)
- Consider business processes. Verizon Logistics requires that the ASN be sent by midnight of the day of shipment.

**VALUE-ADDED-NETWORK (VAN)**

- If necessary, advise VAN that you will be adding the ASN.

**SOFTWARE**

- If EDI software company has Verizon Logistics kit, form, or template, contact that software company.
- If EDI software company has Verizon Logistics kit, form or template, install kit or template -or- develop map. Do any local test.

## TEST

There are two methods of testing the ASN. Choose one:

- Conduct test with Verizon Logistics in a test mode

Translate document using your EDI software.

Send (through VAN) to Verizon Logistics .

Receive Functional Acknowledgement (FA) from Verizon Logistics .

Call Verizon Logistics to advise them to proofread ASN.

- Parallel test with Verizon Logistics using production data

Send ASN's and receive FA's for each PO.

Request switch from test to production after several ASN's are successfully sent with correct data.